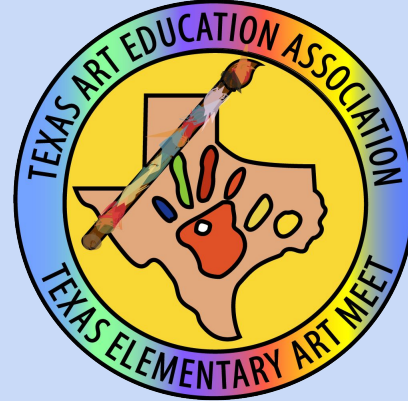
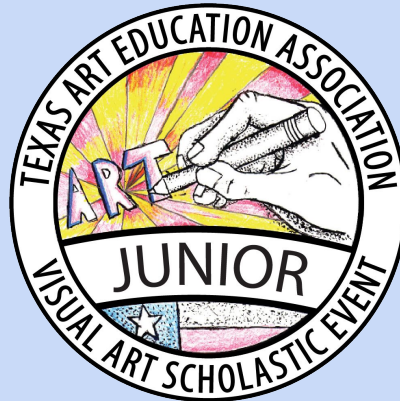


VASE Online Intent Form



Completing Online Student Intent Form

Requirements for VASE Program Events:

Regional Events for High School VASE and Junior VASE continue as **in-person events**. TEAM continues to be adjudicated virtually. With or without the student present, we will continue to use uploads in addition to information attached to artwork for in-person events. **Three things are required uploads for Artwork Entries at every level:**

- **Artwork Photo:** Good-quality **FINISHED** photo of the artwork (no mat needed for photo). Photo should be cropped and straightened; upload in JPEG format, **no larger than 10MB**. Only one image can be uploaded; multiple images of 3D & 2D relief artworks should be presented as a collage (2-5 images in collage saved as JPEG).
- **Reference PDF:** image(s), sketches, and/or production notes used should be compiled in PDF format and uploaded; PDF files should be **no larger than 5MB**. *(HS & JV only)*
- **Online Student Intent Form** is completed online. *(Artwork ID Form is printed and attached for HS & JV)*
- **Universal Artwork Release Form** will be **uploaded by the teacher for TEAM only**. *(HS & JV teachers will alphabetize & turn them in on Event Day.)*

Online Student Intent Form:

The VASE Online Student Intent Form will be filled out and saved online for TEAM, Junior VASE, and High School VASE. *The Artwork ID Form is printed and attached to HS & JR VASE entries.*

- Teachers enter artwork through Student Entry. *If a district blocks taea.org emails, students will not receive a link to their entry dashboards, so teachers will need to capture the URL in the Teacher Dashboard, and send it to them from school email.*
- Teachers can print out (or email) a Fillable Practice Intent Form that is a fillable PDF; this is important for student planning. *(always available)*
- *Be aware that if an entry is changed to a different student before the editing deadline, the email will change, and all info on the entry clears.*

Filling out the Online Intent Form:

- Student goes to the Student Dashboard using the provided link, and clicks on the **Online Intent Form** link.
- Student begins filling in the fields required; *the name, school, teacher, title, etc., are not editable here. Only the teacher can edit this information in the usual way, through **Student Entries** before the **Editing Deadline**.*
- **SAVE the entry; DO NOT SUBMIT until completed.**
- **Deadline for completion/submission of the Intent Form is BEFORE the Certification Deadline to give teachers time to Certify the Entry.**
- **Let students know BEFORE THEY FILL OUT THE FORM that there is a 20-word HS, 10-word JV, 10-word TEAM minimum in most fields.** “What media...” only requires 10 words (5 for TEAM), and “did you use Electronic Media” has no minimum.

Filling out the Online Intent Form (practice form shown)

TAEA Region	Texas Art Education Association Visual Art Scholastic Event Student Identification Form <i>(place JRF sticker here as needed)</i>	Division 2	Entry ID 123456 For Office Use Only
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Type in the URL for all Animation/Interactive/Functioning artwork videos HERE

If entry is not of this type, leave the field blank.

Animation / Interactive / Functioning Entry Video URL:

Name of Participant	2D / 3D	AP / Dual / Studio	Teacher/Respondent	Sally Smith	School:	Anytown High School	
Jones, John	2D	N	1.5	TAEA Membership #:	23456	School District:	Anytown ISD
Title / Description:	I Can't Believe I Made This					Artwork Size:	_____ x _____ (x _____ 3D)

All other entries, type in the ARTWORK SIZE HERE

EX: 20 in. x 32 in. (add "x 24 in." for 3D)

Size is INCHES, not PIXELS; use PRINTOUT size for photo/digital work.
Remember that max sizes include mats as well.

This form is for use with 2D and 3D work when required. *glue/tape a copy to all boxes.*
★ When printed out, this form may print on two pages; affix side by side if possible, or inside a sheet protector.
How to Affix to 3D: Affix to back of mat board, 3/4" from top and bottom edge, quarter to a piece of mat board, hole-punch and tie to the artwork.
★ A copy of this form MUST be affixed to the outside of ALL required boxes, along with a 5"x7" or larger photo of the artwork (top ID section required).

Filling out the Online Intent Form (practice form shown)

Check box #1 for photo source(s); box #1 asks them to verify that they took the photo themselves (or self-directed according to rules & policies).

I worked from one or more original photos. They are either photos I took myself, directed someone else to take of me, or belong to my family as part of our history.

Who took the photo(s), when and where?

Answer this question if you check box #1.

Check box #2 for sketch/observation/imagination source(s)

I worked from one or more original sketches, observation, and / or my imagination.

Checkboxes #2 & #3 have been combined. A general process notes file is available that works for all artwork if it helps students.

Check this box #3 for entries that are photographs

I am entering an original photograph. Do NOT check this box if you just took reference photos for a drawing, painting, etc.

Checkboxes #2 & #3 have been combined. A photography process notes file is available for photo entries if it helps.

Filling out the Online Intent Form (quick guide to sources needed in Reference PDF)

1. Sources for Your Artwork — Check	
<input type="checkbox"/>	I worked from one or more original photos. They are either photos I took myself, directed someone else to take of me, or belong to my family as part of our history.
<input type="checkbox"/>	I worked from one or more original sketches, observation, and / or my imagination.
<input type="checkbox"/>	I am entering an original photograph. Do NOT check this box if you just took reference photos for a drawing, painting, etc.

Include:

At least one photo

**At least one sketch /
process description**

**Describe the photo
shoot**

If you check a box, the reference to the right **MUST** be included in the Reference PDF. Of boxes 1 & 2, one or both could be checked (appropriate references **MUST** be included).

Box 3 is only for entries that are printed photographs. If your photo is based on a sketch you drew, or an idea that came from your imagination, you could also check box 2 and include those references, but boxes 1 & 3 can't both be checked!

Filling out the Online Intent Form (practice form shown)

2. Student Research and Application to Work — Explain the purpose or message of your artwork or any artist's works or styles that may have influenced you.
3. Execution and Technique — What did you use (medium/media) to produce your artwork?
If any digital applications or processes were used for any part of your artwork, explain all.
Explain how you produced this artwork (discuss your medium/media technique, and your process).
Explain the most important elements and principles you used to develop this artwork.
4. Aesthetics & Critical Judgment — Describe the aesthetic & critical decisions you had to make while creating this artwork and why you made them.
5. Personal Expression — In what ways does this artwork represent your individual point of view, imagination, creativity, and individuality?

Answer questions as completely as possible. A word minimum is set for each field; teachers should help students learn how to elaborate when writing about their art in preparation for interviews.

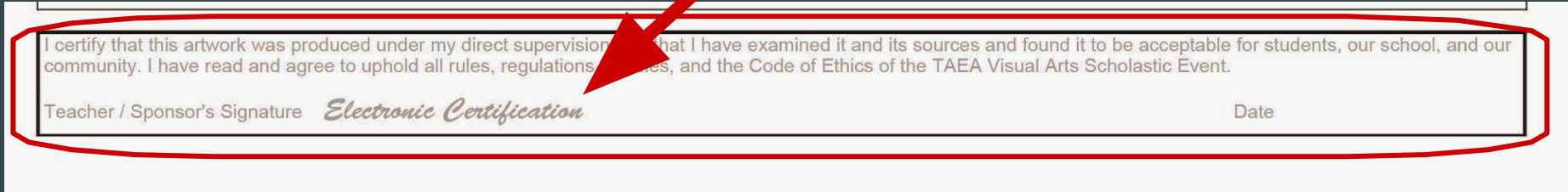
**This box (what media?):
10 words**

This box (digital process?): no minimum

**All others: 20 words HS,
10 JV, 10 TEAM
(100 max)**

Filling out the Online Intent Form (practice form shown)

Teachers will certify all entries electronically once entries are completed and **ALL UPLOADS CHECKED** for accuracy. This electronic certification substitutes for the teacher signature.



I certify that this artwork was produced under my direct supervision and that I have examined it and its sources and found it to be acceptable for students, our school, and our community. I have read and agree to uphold all rules, regulations, policies, and the Code of Ethics of the TAEA Visual Arts Scholastic Event.

Teacher / Sponsor's Signature *Electronic Certification* Date

Certification Deadline: 11:59pm 8 days before event.

Questions & Reminders: *Finish artwork early!!!*

- If you need further explanation and/or training, please contact your Regional Director as soon as possible before your Regional Event.
- **All parts of the Artwork Entry MUST be completed AND uploaded by 11:59 pm 8 days before your Regional Event. (3 parts for ALL levels) NO FIXES are ALLOWED after deadlines!**

It is recommended that you direct students to complete VASE artwork before the editing deadline (15 days before the event) OR EARLIER in order to have plenty of time to photograph and upload completed artwork images and other documentation.

Questions & Reminders: *What to do with other forms?*

- *Universal Artwork Release Forms are available at all times, even outside the Teacher Log-in. Teachers can print one, fill out the teacher portion, xerox copies, and send them home for signatures at any time. All students must sign (and parent if under 18) and return the form:*
 - before the Upload/Certification deadline for TEAM,
 - no later than the week before the event for HS & JV
 - *Only TEAM will upload; HS & JV will turn them in at the event.*
- *HS/JV: Regional Certification/Teacher Check In-Out Form must be filled out & signed, and turned in at Teacher Check-In.*
- *TEAM: Regional Certification Form must be signed, then uploaded by the Upload/Certification deadline.*

*Questions? Please contact either your Regional Director
or the State Director of VASE for your VASE program level.*

State Director: TEAM Tracey Hall

team@taea.org

State Director: Junior VASE Larry West

jrvase@taea.org

State Director: High School VASE Chris Cooper

hsvase@taea.org